



Cedarkirk *A place apart to build up the body of Christ in love.*

CAMP & CONFERENCE CENTER

INFO SHEET FOR GROUP LEADERS | COVID-19

We are excited to welcome your group to Cedarkirk! In order to make your event with us as safe and meaningful as possible, please look over this page to familiarize yourself with some of our new policies and procedures. We are excited to provide your group with excellent hospitality in an environment that each person can feel comfortable and safe within.

WHAT WE'RE DOING TO KEEP YOU SAFE:

- All staff complete a health screening prior to each work day or shift.
- Delivery and service personnel are not permitted in buildings unless they have completed a health screening.
- Staff adhere to physical distancing guidelines and wear masks when interacting with guests.
- Enhanced cleaning procedures ensure that common areas and frequently-touched surfaces are sanitized even more regularly.
- Dining rooms have been adjusted to keep guests spread out, and guest groups separated from one another.
- Food service procedures have been amended to eliminate common sources (like salad bars) and reduce the number of guests entering the serving hall.
- Program equipment is regularly sanitized. Common items (harnesses, archery bows, etc.) are sanitized after each individual use.

WHAT YOU CAN DO TO HELP US:

- Remind the people in your group to wash their hands frequently, and use the provided hand sanitizer in between washings.
- Encourage your participants to bring and wear masks while inside common areas of buildings.
- Build lots of outdoor time into your group's schedule. It's good for you - and significantly reduces the transmission of airborne particles!
- Divide your group into small groups of 10 or fewer for activities. This will help us keep people appropriately distanced and allow time to sanitize any equipment used.
- Help us ensure that your group is only entering buildings and dining rooms reserved for them.
- Ask your group not to interact with any other small groups that may be on site. We want to minimize overflow between groups.
- Ask your group to refrain from touching surfaces they don't need to (e.g. not using hand-rails if a person doesn't need them for balance).

GUEST SCREENING:

- We ask that you check in with the individuals in your group prior to their arriving at camp. If any of them are presenting symptoms of illness (specifically: shortness of breath, fever above 100.2, dry cough, nausea, diarrhea, loss of taste or smell), please insist they stay at home.
- We will conduct a brief screening of each guest attending your event, and will likely ask you to help us. We will ask a few screening questions and take the temperature of each person in your group. Any person registering a fever or presenting COVID-like symptoms will be asked to return home.

Thank you for helping us ensure that every guest and staff member is as safe as can be! We realize the procedures outlined above mean a little extra effort on your part, and we appreciate you taking them seriously. Together we can ensure that this "place apart" continues to be a safe space for all those we serve.