



EMPLOYMENT APPLICATION

Date of Application

Position Applied For

PERSONAL INFORMATION

Full Name

Address

City

State/ Zipcode

Mobile Number

Email Address

EDUCATIONAL BACKGROUND

| Degree/Course | HS/ University | Year of Graduation |
|---------------|----------------|--------------------|
| | | |
| | | |

PREVIOUS EMPLOYMENT 1

| | |
|------------------|------------|
| Employer | Job Title |
| Address | |
| Start Date | End Date |
| Responsibilities | Why I Left |

PREVIOUS EMPLOYMENT 2

| | |
|------------------|------------|
| Employer | Job Title |
| Address | |
| Start Date | End Date |
| Responsibilities | Why I Left |

Desired Start Date:

How did you hear about this position?

Are you authorized to work in the United States?

Yes No

Federal law requires that employers hire only individuals who are authorized to be lawfully employed in the United States. In compliance with these laws, PCCM/Cedarkirk will verify the status of every individual offered employment with the Company. In this connection, all offers of employment are subject to verification of the applicant's identity and employment authorization, and it will be necessary for you to submit such documents as are required by law to verify your identification and employment authorization.

Are you under 18 years of age?

Yes No

Are any of your relatives employed by Cedarkirk?

Yes No

Are you capable of performing the essential functions of the job for which you are applying with or without reasonable accommodation?

Yes No

Have you ever been convicted of a felony (this includes pleading guilty, have a judicial finding of guilt, or pleading no contest to charges)?

Yes No

Have you ever been convicted of any crime related to a sexual offense or having to do with the abuse of children or vulnerable adults? If yes, please explain.

Yes No

SKILLS

Please list & describe your top four skills relating to this job.

01

02

03

04

REFERENCES

Please list three **professional** references.

| Name | Relationship | Company | Phone |
|------|--------------|---------|-------|
| | | | |
| | | | |
| | | | |

I, the applicant, certify and promise that the information provided to Cedarkirk is correct. I authorize investigation of any of the information provided as well as information regarding my character and/or ability to work in a place that serves vulnerable populations (children, minors, adults with intellectual and/or developmental disabilities) and release Cedarkirk and all others from liability in connection with the same. I acknowledge that any untrue, misleading, or omitted information in the application may result in my dismissal, regardless of the time of discovery.

Presbyterian Camp & Conference Ministries of Southwest Florida, Inc. (Cedarkirk) is an equal opportunity employer and as such guarantees employment opportunities to all persons regardless of race, gender, ethnic heritage, sexual orientation, age, disability, income, education, or any other basis prohibited by statute.

Name

Signature

Date

Please sign in ink.